

HOPEWELL VAL REG BD OF ED-02102280 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	HOPEWELL VAL REG BD OF ED-02102280	126	04/29/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 04/03/2024 11:01 AM CAP Accepted				
	Corrective Action Plan: Submitted by Marie Pagano 04/01/2024 11:06 AM 3/28/24 Mailed parent/guardian letter of determenation change				
	Flagged by Corinne Santos-Hernandez 03/28/2024 02:45 PM				
	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.</p> <p>*** There was 1 application that was incorrectly determined from Reduced to Free. Please refer to application #38.</p>				
Verification	Verification (On-Site Assessment Tool) (207H)	HOPEWELL VAL REG BD OF ED-02102280	209	04/29/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 04/03/2024 11:01 AM CAP Accepted				
	Corrective Action Plan: Submitted by Marie Pagano 04/01/2024 10:57 AM 3/25/24 Phoned parent to let her know about change in determination status. 3/28/24 mailed letter with determination change				
	Flagged by Corinne Santos-Hernandez 03/28/2024 02:45 PM				
	<p>There was a verified application but when the salary was used as part of the verification process, the gross income was not used. This resulted in the wrong determination for the verification. The verified application was originally Reduced and should have been changed to Denied. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	HOPEWELL VAL REG BD OF ED-02102280	806	04/29/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 04/03/2024 11:01 AM					
	CAP Accepted					
	Corrective Action Plan: Submitted by Marie Pagano 04/01/2024 09:34 AM					
	District will insure school employees responsible for free/reduced lunches will complete their civil rights training by 9/30. Documentation will be monitored and collected for proof of training.					
	Flagged by Corinne Santos-Hernandez 03/28/2024 02:46 PM					
	Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). Civil Rights training must be provided on an annual basis by September 30, 2023 to all frontline staff and those employees who supervise frontline staff. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Corrective Action History	Corrective Action Plan: Removed by Corinne Santos-Hernandez 03/25/2024 12:49 PM					
	CAP Removed					
	Flagged by Corinne Santos-Hernandez 03/21/2024 10:29 AM					
	Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). Civil Rights training must be provided on an annual basis by September 30, 2023 to all frontline staff and those employees who supervise frontline staff. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
	Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	HOPEWELL-1166	404	04/29/2024	CAP Accepted
	Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 04/16/2024 09:35 AM				
CAP Accepted						
Corrective Action Plan: Submitted by Rudy Vilardi 04/11/2024 03:46 PM						
Unlimited Fruit and Vegetable signs are posted on the serving lines along with signage that articulates the components of a meal. Additionally, we updated the unlimited fruit and vegetable flyer to include "we encourage students to take at least 2 servings of vegetables" which was displayed on the serving lines as of 3/27/2024.						
Flagged by Corinne Santos-Hernandez 03/28/2024 02:45 PM						
Signage must be posted at or near the beginning of the serving line/serving area identifying the components of the reimbursable lunch. Signage for vegetables allowing students to take up to 2 servings of vegetables should be posted to meet the 3/4 cup minimum portion requirement for the meal pattern. The vegetables served at the school is 1/2 cup portions. Posting only a monthly menu does not meet this requirement. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.						

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Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged